

10. Worcestershire Health Overview and Scrutiny Committee - Update
11. Cabinet Work Programme (to follow)
12. Overview and Scrutiny Board Work Programme (Pages 21 - 30)
13. Overview and Scrutiny Outstanding Action Update (Pages 31 - 34)
14. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

31st January 2020



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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

13TH JANUARY 2020, AT 6.00 P.M.

PRESENT: Councillors M. Thompson (Chairman), J. Till (Vice-Chairman),
S. R. Colella, R. J. Deeming, M. Glass, C.A. Hotham, R. J. Hunter,
A. D. Kriss, M. Middleton, P. M. McDonald and C. J. Spencer

Observers: Councillor K. J. May, Councillor S. A. Webb and Councillor
G. N. Denaro

Officers: Ms. J. Pickering, Mr O. Paparega, Mr. D. Allen,
Ms. A. Delahunty, Ms. A. Scarce and Mrs J Gresham.

69/19 **APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES**

Apologies were received from Cllr. A. Beaumont with Cllr. M. Middleton
attending as his substitute.

70/19 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

Councillor R. Hunter declared a pecuniary interest due to his employment
at a social housing organisation. It was decided that Councillor R. Hunter
would not need to be exempt from the discussion.

There were no other declarations of interest nor of any whipping
arrangements.

71/19 **TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING OF
THE OVERVIEW AND SCRUTINY BOARD HELD ON 2ND DECEMBER
2019**

Cllr R. Hunter requested that the minutes from the previous meeting
reflect that his apologies were received and Officers notified that Cllr. S.
Hughes had attended as a substitute.

Cllr R. Hunter also requested the Safer Roads item be put back on to the
Work Programme for the Overview and Scrutiny Board meeting.

RESOLVED that the minutes of the Overview and Scrutiny Board held on 2nd December 2019 be approved as a true record.

72/19

HOMELESSNESS GRANT AND FLEXIBLE HOMELESSNESS SUPPORT GRANT AWARDS - PRE-SCRUTINY

The Chairman welcomed the Portfolio Holder for Strategic Housing and Well-Being, Strategic Housing Manager and the Strategic Housing Officer to the meeting.

The Portfolio Holder for Strategic Housing and Well-Being introduced the report and invited Members to volunteer at the homelessness walkabout which would take place in early March 2020.

The Strategic Housing Manager summarised the report and in particular noted the following:

- Homelessness was a potential problem in the District as it was nationwide.
- There would be three funding streams available to help the District's homelessness issue; Homelessness Grant Allocation, Flexible Homelessness and the Homelessness Reduction Act New Burdens Funding.
- There needed to be an update in paragraph 3.6 and table to clarify the difference between the £206,212 mentioned in paragraph 3.6 and £228,247 total in the table.

Following the presentation, officers discussed a number of areas with the Members in more detail, this included:

- Unallocated funds would be carried forward and contribute to a Crash Pad.
- Provision of furniture for the homeless and rough sleepers and guidance regarding health issues and work force skills.
- Bromsgrove District Housing Trust had a fantastic team but missed the support of the Worcestershire County Council funding which had been withdrawn.

Cllr C. Hotham suggested that officers make contact with a charitable organisation in his ward that work with the homeless and rough sleepers and offer work opportunities in their furniture showrooms and workshops.

Cllr. P McDonald questioned the officers regarding the allocations of the Homelessness Grant Allocation including the following:

- Whether some of the additional service posts were funded jointly - officers confirmed that this was the case.
- Whether officers regularly monitored the contracts managed by other organisations - officers confirmed that this was the case and that officers held quarterly meetings to ensure the contract and budgets were on track.
- Whether Redditch Basement Project received funding from Bromsgrove District Council - officers confirmed that this was not the case and each were funded separately and would provide information regarding the allocation of this project to Members outside of the meeting.

Officers explained to the Members that there was regular reporting on homeless performance and clarified the length of stay (up to 2 years) in temporary accommodation which may be subject to change in the future (up to 18 months).

RECOMMENDED that this Board make a statement recognising the following:

“that homelessness and rough sleeping are an issue in the District and hope that the Homelessness Grant and Flexible Homelessness Support Grant Awards will help to eradicate homelessness and rough sleeping in the District. We are also concerned with the way that homelessness and rough sleepers are only counted on one night a year”.

73/19

NORTH WORCESTERSHIRE ECONOMIC GROWTH STRATEGY - PRE-SCRUTINY

The Chairman welcomed the Portfolio Holder for Economic Development, the Town Centre and Strategic Partnerships and the Head of Economic Development and Regeneration - North Worcestershire from North Worcestershire Economic Development and Regeneration (NWEDR) to the meeting.

The Head of Economic Development and Regeneration-North Worcestershire summarised the report and in particular noted the following:

- The key strategic priorities held within the report.
- Good talent pool available in North Worcestershire compared to the West Midlands.

- Price of land in Bromsgrove means that there was a disparity between supply and demand and that in two and a half months there would be no available office space in Bromsgrove if the supply was not increased to meet the current demand.
- There were businesses that would like to move to the area but there was no land available for them to re-locate to in the District.
- The importance of the Town Centre in Bromsgrove in being the link to bringing people together.

Following the presentation, Members discussed in detail a number of areas with the report including questioning whether Bromsgrove should have its own strategy rather than being incorporated into a wider North Worcestershire strategy.

Cllr. P. McDonald queried with officers the percentage of manufacturing that took place in the district compared to other industries and what was being done in order to bring manufacturing back to the area. Officers explained that because of the nature of the industry that manufacturing sites needed a large site and due to the lack of available land this was a challenge.

There was a detailed discussion regarding the building of 1000 new houses and the creation of 500 new jobs across the region. Members were concerned that the number of jobs to be created in the District was not what they would expect given the number of houses being built. Officers explained that these figures were based on estimates from existing projects and did not include any projects that may emerge in the future.

The following issues were also discussed in detail, this included the following:

- The difference between Local Development Orders (LDOs) and Enterprise Zones.
- Connectivity between railway station and Bromsgrove Town Centre is absolutely vital.
- Strategy in regards to Bromsgrove is confusing as there seemed to be focus on Redditch and Wyre Forest.

RESOLVED that

the North Worcestershire Economic Growth Strategy be noted.

74/19

MARKET HALL SITE - MEANWHILE USE - PRE-SCRUTINY

The Chairman once again invited the Portfolio Holder for Economic Development, the Town Centre and Strategic Partnerships and the Head of Economic Development and Regeneration-North Worcestershire to the present their report to the Board.

There were three options offered for consideration by the Board. Most Members were enthusiastic about the options but there were concerns that there could be other options that had not been explored but were possible alternatives to those options put forward. These options included:

- Free car parking to encourage more shoppers to the Bromsgrove Town Centre; and
- Make no changes.

Members discussed at length the possibility that the pop-ups could be a permanent fixture rather than a temporary solution. This was taken to the vote and was passed with the following recommendation.

RECOMMENDED that option 1 – Bird Box of high quality is approved with the caveat that Cabinet reconsider the temporary nature of the project and make it a permanent feature on the Market Hall site.

75/19

FINANCE AND BUDGET WORKING GROUP - UPDATE

The Chairman advised that the Working Group had met once since the last meeting and considered the Budget Settlement Update report regarding the Development of Bromsgrove Heat Network. The Council's Climate Change Officer presented the report and the report would be presented at Cabinet on Wednesday 15th January 2020. Two recommendations to Cabinet were made.

They were:

- a) that Members are supportive of the initiative but would like to have an indication of what funds the other bodies (Worcestershire Acute Hospitals NHS Trust and Bromsgrove District Housing Trust) were planning to contribute before committing to the full £75k; and
- b) that as part of the feasibility study alternative sites, owned by the Council, be investigated and considered

Also discussed was the Medium Term Financial Plan Update Report and it was agreed that the Heads of Service would attend the next Finance and Budget Working Group on 5th February 2020.

RESOLVED that the Finance and Budget Working Group update be noted.

76/19 **CORPORATE PERFORMANCE WORKING GROUP - UPDATE**

There were no updates for this item.

77/19 **TOPIC PROPOSALS**

Members were advised that two Topic Proposal Forms had been received to be considered by Members.

Topic Proposal – Worcestershire County Council Local Transport Plan

Councillor S. Colella presented a topic proposal form which detailed The Worcestershire Local Transport Plan and the effect of the Worcestershire County Council Local Transport Plan upon the Bromsgrove District.

During consideration of this topic proposal form Members discussed the following points:

- that no plans had been finalised and so a Task Group would be premature.
- Not all of the information was available.

Following further debate it was

RESOLVED that

a Task Group would not currently be established in regards to this Topic Proposal, but the topic would remain on the Board's Work Programme.

Topic Proposal – Impact of Library Service Changes Topic Proposal

Councillor S. Colella presented a topic proposal form which detailed the Impact of Library Service Changes before the end of the consultation period at Worcestershire County Council.

The aim of the task group would be to review the outcome of the consultation and the implications for Library services across the district of Bromsgrove

During consideration of this topic proposal form Members discussed the following points:

- That an announcement was only 10-12 weeks away so this Task Group may not be needed.
- Members would like more certainty around the closures of certain libraries as there was some confusion between a statement made by the Member of Parliament and information from the Place Partnership.

Following further debate it was

RESOLVED that

a Task Group would be established and that Cllr. S. Colella would be the Chairman of the Group.

78/19 **TASK GROUP UPDATES**

There were no Task Group updates. The next meeting of the Bromsgrove Sporting Overview and Scrutiny Board would be held directly after this meeting.

79/19 **WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE - UPDATE**

Councillor J. Till the Council's representative on the Worcestershire Health Overview and Scrutiny Committee (HOSC) confirmed that there had not been a meeting of HOSC since her last report.

80/19 **CABINET WORK PROGRAMME**

Members showed an interest in respect of Housing Strategy and Residual Waste Minimisation Business Case which would be considered by Cabinet not before 18th March 2020 and 1st April 2020 respectively. It was agreed that these would be added to the Board's work programme.

RESOLVED that subject to the pre-amble above the Cabinet Leader's Work Programme 1st February 2020 to 31st May 2020 be noted.

81/19

OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME

Members considered the Overview and Scrutiny Board's Work Programme.

Cllr. R. Hunter requested that the 'Safer Roads' item be reinstated on to the work programme.

Cllr R. Hunter mooted the idea of a Task Group focussing on Flooding in the District. Members showed an interest and officers resolved to send the Topic Proposal Form to Cllr R. Hunter for consideration at the next Board meeting.

RESOLVED that subject to the pre-amble above the Overview and Scrutiny Board's Work Programme be noted.

The meeting closed at 8.53 p.m.

Chairman

BROMSGROVE DISTRICT COUNCIL

OVERVIEW & SCRUTINY BOARD 10TH FEBRUARY 2020

LIBRARIES SERVICE CHANGES TASK GROUP

Relevant Portfolio Holder	Councillor Shirley Webb
Portfolio Holder Consulted	Not at this stage
Relevant Head of Service	Claire Felton – Head of Legal, Equalities and Democratic Services
Wards Affected	All
Ward Councillor Consulted	Not at this stage
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 At the previous meeting of the Overview and Scrutiny Board held on 13th January 2020, the Libraries Service Changes Task Group was established, with Councillor S. Colella being appointed as Chairman.
- 1.2 As agreed Members (with the exception of Members of the Cabinet) were contacted, requesting that anyone who had an interest in becoming a Member of the Task Group contact the relevant officer within a set timescale.
- 1.3 Group Leaders were also informed of the establishment of the new Task Group.
- 1.4 Four Councillors have shown an interest in joining the Task Group. The Overview and Scrutiny Board Inquiry/Task Group Guidelines (approved by the Board at its meeting held on 1st March 2011) recommend that task groups must be at least 4 but no more than 7 Members (including the Chairman). It is at the Board's discretion as to whether the four Councillors who have shown interest in the Task Group are appointed Members or alternatively, agree which of the following Members be appointed:-

Councillors

- 1.1 It should be noted that with effect from 1st April 2016 and in line with the Members' Allowances Scheme, the Chairman of a Task Group is paid a special allowance of £1,331 pro rata for the length of a Task Group, upon completion of the work. A special allowance is no longer paid to Task Group Members.
- 1.6 Members are requested to consider in detail the terms of reference (see Appendix 1 'Possible Key Objectives') in order to ensure the Board is clear as to what they expect the Task Group to achieve. The Board can make amendments to the terms of reference if it wishes. Please note that the Task Group members, at the first meeting, will also be given the opportunity to discuss the terms of reference.

OVERVIEW & SCRUTINY BOARD 10TH FEBRUARY 2020

However, should they wish to make any significant changes, these would need to be approved by the Board.

- 1.7 Members are reminded that when setting a timescale for a Task Group, it is usually expected that a Task Group will conclude its investigations within four to six months from the date of the first Task Group meeting. However, the Board can decide that certain topics require more time to ensure complex issues are properly scrutinised.
- 1.8 It is vital that appropriate officer support is provided to help ensure an effective investigation is undertaken leading to strong recommendations. Taking this into consideration, it is suggested that the Task Group commences its investigation as soon as officer support is available.

2. RECOMMENDATIONS

2.1 Members are requested to:

- (a) consider and agree the terms of reference of the Leisure Provision Task Group (see attached Overview and Scrutiny Exercise Scoping Checklist at Appendix 1);
- (b) consider and agree the membership of the Task Group;
- (c) decide upon the length of time the Task Group will have to carry out its investigations (Task Groups are normally expected to conclude their investigations within six months from the date of the first meeting); and
- (d) request the Task Group to commence its investigation as soon as possible.

3. KEY ISSUES

Financial Implications

- 3.1 There are no financial implications directly relating to this report.

Legal Implications

- 3.2 There are no legal implications directly relating to this report.

Service / Operational Implications

- 3.3 None for the purpose of this report.

OVERVIEW & SCRUTINY BOARD 10TH FEBRUARY 2020

Customer / Equalities and Diversity Implications

- 3.4 There are no implications directly relating to customer/equality and diversity within this report.

4. RISK MANAGEMENT

- 4.1 None for the purpose of this report.

5. APPENDICES

Appendix 1 – Overview and Scrutiny Exercise Scoping Checklist.

6. BACKGROUND PAPERS

None

7. KEY

None

AUTHOR OF REPORT

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Tel: 01527 881443

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OVERVIEW AND SCRUTINY EXERCISE SCOPING CHECKLIST

This form is to assist Members to scope the overview and scrutiny exercise in a focused way and to identify the key issues it wishes to investigate.

- Topic:

- Specific subject areas to be investigated:

- Possible key outcomes:

(i.e. please state what Members hope to achieve through this investigation):

- Should the relevant Portfolio Holder(s) be invited to give evidence? **YES/NO***

- Which officers should be invited to give evidence?

(Please state name of officer and/or job title)

- Should any external witnesses be invited to give evidence? **YES/NO***

If so, who and from which organisations?

- What key documents/data/reports will be required?

- Is it anticipated that any site visits will be required? **YES/NO ***
If so, where should members visit?

- Should a period of public consultation form part of the exercise? **YES/NO***
If so, on what should the public be consulted?

(Please Note: A separate press release requesting general comments/suggestions from the public will be issued in the normal way at the beginning of the investigation.)

- Have other authorities carried out similar overview and scrutiny exercises? **YES/NO***
If so, which authorities?

- Will the investigation cross the District boundary? **YES/NO***
If so, should any other authorities be invited to participate? **YES/NO***
If yes, please state which authorities:

- Would it be appropriate to co-opt anyone on to the Task Group/Board whilst the Overview and Scrutiny exercise is being carried out? **YES/NO***
If so, who and from which organisations?

- What do you anticipate the timetable will be for the Overview and Scrutiny exercise?



OVERVIEW & SCRUTINY TOPIC PROPOSAL

This form can be used for either a Task Group or a Short Sharp Review topic proposal.

Completed forms should be returned to scrutiny@bromsgrove.gov.uk – Democratic Services, Bromsgrove District Council.

Name of Proposer: Cllr Steve Colella	
Tel No: 01562 882996	Email: s.colella@bromsgrove.gov.uk
Date: 17/12/19	

Title of Proposed Topic (including specific subject areas to be investigate)	Investigation into the effect of the impact of Library service changes in Bromsgrove.
Background to the Proposal (Including reasons why this topic should be investigated and evidence to support the need for the investigation.)	<p>Worcestershire County Council is currently coming to the end of its consultation on the Library service review across the County.</p> <p>Overall budgetary pressures has resulted in a review of many public services across the county. One such service review is Libraries.</p> <p>The task group proposes to review the outcome of the consultation and the implications for Library services across the district of Bromsgrove.</p>
Links to national, regional and local priorities (including the Council's strategic purposes)	Community engagement, learning and skills, support for elderly and vulnerable.
Possible Key Objectives (these should be SMART – specific, measurable, achievable, relevant and timely)	<p>Determine any loss of service, any degradation of service and impacts on local communities that each Library servers.</p> <p>When considering these outputs it may be incumbent upon BDC to consider what support it can give to the continuity of the Library Service.</p>

Anticipated Timescale for completion of the work.	December 2020			
Would it be appropriate to hold a Short Sharp Inquiry or a Task Group? (please tick relevant box)	Task Group	Or series of O&s agenda items		

OFFICE USE ONLY - TO BE COMPLETED WHEN THE TOPIC PROPOSAL IS ACCEPTED

Evidence	
Key documents, data, reports	
Possible Site Visits	
Is a general press release required asking for general comments/suggestions from the public?	
Is a period of public consultation required?	
Witnesses	
Officers	
Councillors (including Portfolio Holder)	
Any External Witnesses	

OVERVIEW AND SCRUTINY BOARD

10th February 2020

SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor M. Sherrey
Portfolio Holder Consulted	Not at this stage
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Wards Affected	All wards
Ward Councillor Consulted	No – not at this stage
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 An Overview and Scrutiny Topic Proposal Form relating to a Review of Services to Prevent Flooding has been completed by Councillor Hunter and is submitted for consideration by the Board.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1) and agrees to one of the following:
- (a) that further information be requested from a relevant source before deciding whether or not further investigation is required;
 - (b) that the topic is included on the work programme for further investigation at a future date;
 - (c) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation; or
 - (d) take no further action.

3. KEY ISSUES

Financial Implications

- 3.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Legal Implications

- 3.2 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

OVERVIEW AND SCRUTINY BOARD

10th February 2020

Service/Operation Implications

- 3.3 An Overview and Scrutiny Topic Proposal Form relating to a review of Services to prevent flooding has been completed by Councillor Hunter.
- 3.4 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation into the prevention of flooding or whether a more in-depth investigation is required and a task group established.
- 3.5 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.
- 3.6 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

Customer / Equalities and Diversity Implications

- 3.7 N/A

4. RISK MANAGEMENT

- 4.1 N/A

5. APPENDICES

Appendix 1 – Overview and Scrutiny Proposal Form

6. BACKGROUND PAPERS

None

7. KEY

None

AUTHOR OF REPORT

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OVERVIEW & SCRUTINY TOPIC PROPOSAL

This form can be used for either a Task Group or a Short Sharp Review topic proposal.

Completed forms should be returned to scrutiny@bromsgrove.gov.uk – Democratic Services, Bromsgrove District Council.

Name of Proposer: Rob Hunter	
Tel No:01527 332 336	Email:r.hunter@bromsgrove.gov.uk
Date:16/01/2020	

Title of Proposed Topic (including specific subject areas to be investigate)	Review of services to prevent flooding
Background to the Proposal (Including reasons why this topic should be investigated and evidence to support the need for the investigation.)	Many areas across Bromsgrove experienced severe flooding during Autumn 2019. Anecdotally there is evidence to suggest the problems were exacerbated by a lack of prevention work such as keeping brooks, drains and culverts clear. Furthermore, as flood prevention transcends the remit of a number of authorities it can be difficult to establish which agency is responsible for remedying problems.
Links to national, regional and local priorities (including the Council's strategic purposes)	Bromsgrove District Council Plan strategic purpose: 'Communities which are safe, well-maintained and green'
Possible Key Objectives (these should be SMART – specific, measurable, achievable, relevant and timely)	<ul style="list-style-type: none"> - Review key incidents of flooding in the district, their causes and the effectiveness of responses - Assess whether sufficient work is being undertaken to prevent flooding - Assess whether sufficient resources are made available for this work - Assess whether there is sufficient transparency over responsibilities for managing and preventing flooding

Anticipated Timescale for completion of the work.	One year			
Would it be appropriate to hold a Short Sharp Inquiry or a Task Group? (please tick relevant box)	Task Group	Possibly	Short Sharp Inquiry	No

OFFICE USE ONLY - TO BE COMPLETED WHEN THE TOPIC PROPOSAL IS ACCEPTED

Evidence	
Key documents, data, reports	
Possible Site Visits	
Is a general press release required asking for general comments/suggestions from the public?	
Is a period of public consultation required?	
Witnesses	
Officers	
Councillors (including Portfolio Holder)	
Any External Witnesses	

OVERVIEW AND SCRUTINY BOARD

WORK PROGRAMME

2019/20

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
10 th February 2020	Bromsgrove Sporting Task Group – Final Report and Recommendations	To follow
	Requested by Members at meeting held on 8th July 2019. Next Staff Survey due early 2020.	Joint Staff Survey Task Group – update in respect of the outcomes of the previous staff survey together with information about the new Staff Survey.
	Any Task Group Updates (Libraries)	
	<ul style="list-style-type: none"> WCC Health Overview & Scrutiny Committee – update from Representative 	
	Cabinet Leader's Work Programme	
	<ul style="list-style-type: none"> Overview and Scrutiny Work Programme 	
	Outstanding Action Update	
	Overview & Scrutiny Board – Recommendation Tracker	
	Working Group Updates Finance and Budget	
30 th March 2020	Overview and Scrutiny Work Programme	
	<ul style="list-style-type: none"> Housing Strategy – pre-scrutiny 	Picked up from the Cabinet Leader's Work Programme 1 st Dec 2019 - 31 st March 2020
	Working Group Updates Finance and Budget	
	Speeding – The Overview and Scrutiny Board to call in representatives of the Safer Roads Partnership to discuss	Officers contacting Safer Road Partnership

	issues with speeding.	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	
	<ul style="list-style-type: none"> Domestic Abuse Policy – pre-scrutiny 	
	Overview and Scrutiny Work Programme	
27th April 2020	Cabinet Leader's Work Programme	
	<ul style="list-style-type: none"> Overview and Scrutiny Board Annual Report 	Members to review the work of the Board.
	Working Group Updates	
	Finance and Budget Working Group	
	Annual Report review	
	Lessons Learnt	
	Recommendations	

Upcoming Work Programme Items

- Bromsgrove Market Update – following presentation at the June 2019 meeting, it was agreed that a further update would be received in 12 months' time - schedule in for meeting in June 2020

Areas Identified at the Work Programme Planning Event held on 5th June 2019 and to be scheduled in to meetings on an as and when basis

Potential Task Groups

- Public Transport / Bus Routes / Community Transport - Members agreed that this subject should be reviewed by a Task Group. The review could focus on public transport provision in rural areas and would require Members to consult with both the bus companies, Worcestershire County Council and BURT.
- Affordable and Social Housing Task Group - This review could focus on the accommodation provided by social housing organisations, planning enforcement and housing development controls and the impact of planning on the green belt.
- WCC LPT4 – It was agreed at the O & S meeting on 2nd September 2019, that this would not be considered by the Strategic Planning Steering Group. Councillor Colella had made the proposal and he had felt that it merited having a Task Group and that it would be positive for newly elected Members to be involved in this Task Group. The Board considered this matter again at the meeting held on 13th January 2020 after Cllr Colella provided a topic proposal. It was decided by the Board that it was still not appropriate to action.

Potential Items for Board discussion

- Protecting Local Shops – Members concluded that this was not a suitable subject for scrutiny as stated. However, Members agreed that the relevant Portfolio holder and the Town Centres Manager could be invited to attend a meeting of the Overview and Scrutiny Board to answer questions about town centre economic development. Members agreed that the focus should be on how to increase footfall in the town centres.
- Removal of Early Morning Bus Passes - Members expressed concerns that early morning bus passes had been removed impacting on those travelling to work. Members noted that there was an ongoing review of public transport and consultation was being held over the summer of 2019. Members concluded that they could revisit the subject of bus passes after this consultation has been completed.
- Speeding – The Overview and Scrutiny Board to call in representatives of the Safer Roads Partnership to discuss issues with speeding.

Previous Task Groups to be revisited

- Pavement Parking – The Overview and Scrutiny Board to receive an update on the recommendations arising from previous reviews of car parking.
- Anti-Social Behaviour and CCTV – the Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of CCTV.
- Air quality – The Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of air quality.

Agenda Item 12

- Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject.

Outstanding Items and Potential Items for pre-scrutiny

- Demonstration of modern.gov on an iPad together with data regarding paperless agendas.

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:

Run & grow a successful business



What does this mean to me?

Businesses choose to come to Bromsgrove & grow here, providing services & jobs.

Further development enhances the town & district centres as places that people want to visit.

Improved connectivity makes life easier, whether that's on the roads or online.

Why?

As an entrepreneurial area, supporting business is incredibly important for the District. Through North Worcestershire Economic Development & Regeneration we will continue to support new businesses. We will also work with established companies within the District to help them grow & flourish.

We are committed to making the Town & district centres places that residents & visitors can enjoy & that attract a variety of businesses.

Celebrating the rising stars of North Worcestershire



Priority: Economic development & regeneration

We will:

Consult businesses to understand current needs & growth plans, working with partners to support business growth.

How we will measure it:

- Number of businesses engaged through the consultation
- Number of existing businesses supported to grow & develop

Work & financial independence



What does this mean to me?

There are more opportunities for young people, with the right skills for local businesses.

Money management support will help to reduce debt & increase financial confidence.

People get the benefits they are entitled to, when they need them.

Why?

The economic picture for Bromsgrove District is positive, with consistently low unemployment. However, the Indices of Multiple Deprivation 2015 (specifically income, employment & education indicators) show there were issues, particularly in parts of Charford & Sidemoor.

We will support our residents to access work opportunities in new industries, focusing on the skills agenda. We will also work with residents to help them manage their money & access the right benefits.



Priority: **Skills for the future**

We will:

Undertake a skills audit with partners & work together with them to address any gaps.

How we will measure it:

- Number engaged through the skills audit.



Live independent, active & healthy lives

What does this mean to me?

People are supported to maintain a healthy lifestyle.

Communities & individuals feel less isolated.

There are more positive things to do through improved access to sport & cultural activities.

Why?

Whilst the health of people in Bromsgrove District is generally good, health priorities include improving mental well-being, increasing physical activity & ageing well. Increasing numbers of people living with reduced mobility, dementia & diabetes are an issue for the District. Through the Bromsgrove Partnership, Bromsgrove District Council will continue to play its part in addressing these issues.

We also want to enhance sport & cultural opportunities in the District, which will have health & social benefits.



Priority: Improving health & well-being

We will:
Support targeted activities for healthy lifestyles.

How we will measure it:

- Number of people accessing targeted activities
- Number of people with diabetes
- Number of people who have had a stroke

Affordable & sustainable homes



What does this mean to me?

More affordable & appropriate homes become available.

Private tenants have homes which are safe & tenancies which are secure & affordable.

Homes can adapt to changes in circumstances & are increasingly energy efficient.

Why?

Bromsgrove has the highest level of home ownership in Worcestershire, & the smallest private rented sector in the county; demand for housing within the district has had a significant impact on property prices.

Access to affordable housing is recognised as an issue, as is ensuring homes are sustainable into the future.



Priority: A balanced housing market

We will:

Develop & implement a District Housing Strategy.

How we will measure it:

- Number of affordable homes (commitments & completions)

Communities which are safe, well-maintained & green



What does this mean to me?

Crime & anti-social behaviour reduces even further & the fear of crime also starts to decrease.

The district is well-maintained & people feel involved in keeping it clean.

It's easier to recycle more & reduce waste going to landfill.

Why?

Bromsgrove District Council has committed to playing its part in addressing the impact of climate change; from work to increase recycling to support to reduce fuel poverty, a **green thread** runs throughout this Council Plan.

It is important to ensure that Bromsgrove remains attractive for everyone, & our Place Teams, in partnership with local communities, provide a strong service across the District.

The District is a low crime area; through the North Worcestershire Community Safety Partnership we continue to work hard to address the causes of crime & anti-social behaviour & to support victims.



Priority: Reducing crime & disorder

We will:

Target the causes of crime affecting the night-time economy.

How we will measure it:

- Anti-social behaviour reports in the Town & district centres
- Crimes in the Town & district centres

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Outstanding Overview and Scrutiny Actions and Minutes

Date of meeting	Actions and Recommendations	Completed?
29th October 2018		
	Constitution Review Working Group carry out a wider review of Council procedures to aid the debating process, with particular focus on supplementary questions	This is currently under discussion with the Constitution Review Working Group
	Short Sharp Review be established to review the Bromsgrove Sporting Football Club	Yes
BURCOT LANE	Further work be carried out to explore the options available to the housing company to allow it to act as a letting agent	Cabinet resolved that further work be carried out to explore the options available to the housing company to allow it to act as a letting agent; and that the housing company's overarching principle be to provide rental accommodation that is affordable for local people. Update required?
	The housing company's overarching principle be to provide "affordable" rental accommodation for local people	
	Corporate Performance Working Group - A number of potential recommendations had been discussed and it was anticipated that the Working Group would bring a brief a report to the December Board meeting for Members consideration	Consider reinstating this Group in the new municipal year.
	Market Provision - Current market provision as the Council was committed to investing in the Town Centre market. A further update would be provided in January, 2019.	Work Programme June 2020
3rd December 2018		
	The Senior Democratic Service Officer (Bromsgrove) suggested a presentation be given at a future Board meeting to demonstrate to Members how to access agenda packs on their iPads, using the Modern.Gov software.	Outstanding
	A trial of paperless meetings should be undertaken by Members of the Overview and Scrutiny Board;	Would Members still be interested in doing
	The Overview and Scrutiny Board should launch a trial whereby the agenda should be displayed on a screen	

Date of meeting	Actions and Recommendations	Completed?
	during the future meetings.	this?
14th January 2019		
None Outstanding (Completed)		
11th February 2019		
None Outstanding (Completed)		
4th March 2019		
None Outstanding (Completed)		
8th April 2019		
	BDC Members would continue to receive the weekly list of all planning applications.	Yes
	As part of the response to a planning application the Worcestershire County Council's Highways Team should include a full breakdown of the costs of any infrastructure work which needs to be carried out and provide details of how this work would be funded	Noted at Full Council
	At the earliest possible stage of the Strategic Transport Assessment the Project Officers from Worcestershire County Council and this Council arrange a briefing for Members in order to provide details of the scope of the Strategic Transport Assessment, the process and relevant timelines.	New dates in respect of the Strategic Planning Steering Group would be circulated to Members and information in respect of the Strategic Transport Assessment would be channelled through this group.
	This Council was fully represented on the Project Team of the Strategic Transport Assessment to be undertaken, by both officer and Member representation.	The Council was already represented at these meetings by the Head of Planning and Regeneration and the Strategic Planning and Conservation Manager
	Throughout the process of the Strategic Transport Assessment, the Strategic Planning Steering Group holds regular meetings dedicated to this with representatives of Worcestershire County Council in attendance, in order to provide updates and listen and take on board the views of this Council's Members.	The Leader confirmed that this was the existing forum for communicating strategic planning matters and had been for some time.
	The Overview and Scrutiny Board recognised the current need for the additional transport support from Mott MacDonald. However it Overview and Scrutiny Board 8th April 2019 requested that the Leader and Cabinet make every effort to seek reimbursement of those costs from Worcestershire County Council.	Noted at Full Council
	The Overview and Scrutiny Board formally writes to	Noted at Full Council

Agenda Item 13

Date of meeting	Actions and Recommendations	Completed?
	the Chairman of the Worcestershire Overview and Scrutiny Performance Board requesting that the report be included on its agenda for future consideration to ensure that Members and Officers at Worcestershire County Council are aware of the issues and concerns of this Council	
	In relation to the Hospital Car Parking Charges Board investigation, where it had been recommended that Full Council wrote to the Secretary of State to suggest that NHS Trust owned hospital car parks should be made free of charge, that the actions taken following the recommendation should also be included in the report. It was suggested that this would be useful for all Task Groups in order to show that actions had been taken to ensure that the recommendations made were implemented	Letter written
	Returning Members could potentially be involved in delivery of the induction training and work programme planning event which was planned for the new municipal year.	Update needed
10th June 2020		
None (Chairman's Election)		
8th July 2019		
	A further update in respect of the outcomes of the previous staff survey together with information about the new staff survey to be provided for Members' consideration at the meeting of the Overview and Scrutiny Board due to take place in September 2019.	Yes (Head of Transformation attended. It was felt that a Staff Survey would be update in early 2020 due to Staff Briefings).
2nd September 2019		
	Update on Customer Services Team	(See next meeting)
21st October 2019		
	Update on Customer Service in 6 months' time	Still needed?
	100% Council Tax support scheme Business Case for 2021/2022	Agreed by Cabinet
13th November 2019		
NONE (Completed)		
2nd December 2019		
	Circulate previous Task group reports to Members to consider before making a decision on further task groups.	Outstanding

Agenda Item 13

Date of Meeting	Additions to the Work Programme	Comments
2 nd September 2019	Domestic Abuse Policy	On Work Programme for March 2020
2 nd December 2019	Bus Stops	Motion at Full council – Still needed?